

# Item 115b/09

## Summary of Audit, Performance and Quality Committee Meeting 26<sup>TH</sup> March 2009

In Attendance Committee: Ann Macfarlane, Bob Gilligan, John Swain, Judith Winterbourne, Dave MErrill	Apologies Committee: Helen Bushell
In Attendance HHT: Neil McGrath, Katie Hamlett, Sue Smith, Barbara Guile (part meeting), Lynn Feast (part meeting), Jayne Adamson (part meeting)	Apologies HHT: None
In Attendance External: Greg Wilson and Lydia Brown (PricewaterhouseCoopers), Hywel Jones, Heather Garrett and Neil Shelley (KPMG)	Apologies External: None

Subject	Key Issues
Audit Recommendations Update	<ul style="list-style-type: none"> <li>Committee agreed revised completion dates for those audit recommendations that have not yet been completed</li> </ul>
Internal Audit Reports	<ul style="list-style-type: none"> <li>Committee received Internal Audit reports on Staff Training and Development, Construction Services and Voids Notifications &amp; Lettings Allocations</li> <li>Committee approved the management responses made to the recommendations in all reports</li> </ul>
External Audit Plan	<ul style="list-style-type: none"> <li>Committee approved the adoption of the External Audit Plan for the March 2009 external audit as proposed by KPMG in their interim report</li> <li>Committee approved the adoption of the External Audit Plan for the March 2009 external audit as proposed by KPMG in their interim report</li> </ul>

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Subject	Key Issues
Audit of Leaseholder Accounts	<ul style="list-style-type: none"><li>• Committee agreed the actions by the Trust in response to the external audit of the leaseholder accounts</li></ul>
Terms of Reference Review	<ul style="list-style-type: none"><li>• The Committee proposed that no changes be made to its Terms of Reference</li></ul>
Risk Management	<ul style="list-style-type: none"><li>• Committee noted the report</li></ul>