

**SUMMARY OF BOARD MEETING
20th May 2009**

<p>In Attendance Board: David Felix (Chair), Dave Merrill, Norman Lloyd, Steve License, Ann Macfarlane, Margaret Walsh, Sheila Large, Stef Nelson, John Swain, Bob Gilligan, Helen Bushell, Margaret Ratcliffe</p>	<p>Apologies Board: Marie Wright, Judith Winterbourne</p>
<p>In Attendance HHT: Nick Atkin, Noel Sharpe, Neil McGrath, Katie Hamlett, Paul Roberts, Sue Smith</p>	<p>Apologies HHT: None</p>

Subject	Key Issues
<p>Board Member Resignation</p>	<ul style="list-style-type: none"> • Board agreed that there was to be no pre-condition for prospective candidates to attend a meeting prior to their nomination for election • Board agreed that the vacancy for a Customer Board Member remains vacant until the next AGM on 30th September 2009. Board agreed that an election be held to appoint a Customer Board Member from this date in line with the previously agreed method for election • Board agreed the following in relation to other vacancies created by the resignation: <ul style="list-style-type: none"> • Customer Services Committee member to be appointed following 2009 AGM • Customer Services Committee to appoint representative on Core Group • Resources Committee to appoint Value for Money champion • Stef Nelson to join Repairs and Maintenance / Investment Programme ECC Stage 3 pool

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	<ul style="list-style-type: none"> • Ann Macfarlane to join Star Quality Group
Chair Appointment Update	<ul style="list-style-type: none"> • It was highlighted that the process has progressed to Stage 2 and the one internal applicant will have their application considered as part of this stage of the process • Board agreed revised wording for the Chair advert
Board Member Appraisals Feedback	<ul style="list-style-type: none"> • Board reaffirmed agreement of their Personal Development Plans as agreed at Individual Appraisal meetings with the Chair and Vice Chair • Board agreed that progress against Personal Development Plans is reviewed in March 2010
Company Score Indicators Year End 2008/09	<ul style="list-style-type: none"> • Board approved the proposed actions being taken to improve performance where targets have not been met
Regulatory and Statistical Return (RSR)	<ul style="list-style-type: none"> • Board authorised the final submission of the RSR on behalf of the Trust
Neighbourhood Investment Framework (NIF)	<ul style="list-style-type: none"> • Board agreed the proposed budget allocation and reporting arrangements for all NIF projects • Board agreed the EIP briefing note as a basis for responding to any enquiries on the progress with the Trust's environmental improvements and the promotional activities
Development Update	<ul style="list-style-type: none"> • Board delegated authority to the Chair to approve the Trust's funding conditions, if identical to the HCA standard funding conditions • Board delegated authority to the Resources Committee or Urgency Committee to approve the Trust's funding conditions, if different from the HCA standard funding conditions and the Trust's formal sign up to these
Acquisition of Developer Built Properties	<ul style="list-style-type: none"> • Board approved the acquisition of 16 properties that have

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	been developed by private developers on two estates in Widnes
Membership Subscription Review	<ul style="list-style-type: none"> • Board agreed a reduction in membership subscriptions for 2009-10 • Board deferred a definitive decision on membership of the NHF until after the meeting between Nick Atkin and Derek Long, NHF Head of North
Diversity Policy and Update	<ul style="list-style-type: none"> • Board approved the Diversity Policy for 2009-12 • Board noted progress against the Equality and Diversity Healthcheck and the CRE Position Statement
TSA Regulatory Plan	<ul style="list-style-type: none"> • Board noted the report and approved the regulatory plan and for this to be confirmed to the TSA by the Chief Executive
DHS Strategic Progress Report	<ul style="list-style-type: none"> • Board noted the report

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