

Item 251b/09

Summary of Audit, Performance and Quality Committee Meeting 25th June 2009

In Attendance Committee: Ann Macfarlane, John Swain, Judith Winterbourne	Apologies Committee: Bob Gilligan, Dave Merrill
In Attendance HHT: Neil McGrath, Nick Atkin (part meeting) Katie Hamlett, Darren Watkins, Christine McLoughlin	Apologies HHT: None
In Attendance External: Greg Wilson and Lydia Brown (PricewaterhouseCoopers) (part meeting), David McIntyre (PKF) (part meeting)	Apologies External: None

Subject	Key Issues
Procurement of Audit Services	<ul style="list-style-type: none"> It was confirmed that PKF have been appointed as internal auditors and Beaver and Struthers have been appointed as external auditors with effect from 1st April 2009 to 31st March 2012
Audit Recommendations Update	<ul style="list-style-type: none"> Committee agreed revised completion dates for those audit recommendations that have not yet been completed
Internal Audit Reports	<ul style="list-style-type: none"> Committee received Internal Audit reports on Follow Up 2007/08, Key Financial Systems and Procurement and Contracting Committee approved the management responses made to the recommendations in all reports
Internal Audit Annual Report	<ul style="list-style-type: none"> Committee approved the format and contents of the PricewaterhouseCoopers report
Internal Controls Assurance	<ul style="list-style-type: none"> Committee recommended that the report be submitted

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Subject	Key Issues
	to Board for approval, subject to the agreed amendment
Internal Audit Plan	<ul style="list-style-type: none">• Committee approved the Three Year Strategic Audit Plan for 2009 – 2012 as proposed by PKF
Risk Management	<ul style="list-style-type: none">• Committee noted the report