

**SUMMARY OF BOARD MEETING
28th January 2009**

<p>In Attendance Board : David Felix (Chair), Dave Merrill, Norman Lloyd, Helen Bushell, Steve License, Ann Macfarlane, Judith Winterbourne, Margaret Walsh, Sheila Large, Stef Nelson, John Swain</p> <p>In Attendance HHT: Nick Atkin, Noel Sharpe, Neil McGrath, Katie Hamlett, Christine McLoughlin</p>	<p>Apologies Board: Maureen Macfarlane, Margaret Ratcliffe, Marie Wright, Bob Gilligan</p> <p>Apologies HHT: None</p>
---	---

Subject	Key Issues
<p>Inspection Action Plan Update</p>	<ul style="list-style-type: none"> • The Trust had earlier today submitted it's first progress report on the VfM recommendation in the Inspection Action Plan to the TSA • Exceptions on the report were highlighted and Board assured that the proposed corrective actions will ensure the IAP is completed within the agreed deadline
<p>Annual Pay Award</p>	<ul style="list-style-type: none"> • An update on Job Evaluation was provided • Board confirmed its preferred option for the pay settlement to be effective from 1st April 2009. This is a 3% increase and is to be linked to discussions with the Employee Partners applying the proposals to move away from pay linked to NJC pay settlements
<p>Board Member Customer First and E&D Training</p>	<ul style="list-style-type: none"> • Board approved the content of the Diversity Customer First training event for Board Members • Customer First and Diversity training event for Board Members to be set up
<p>Company Score Indicators Q3</p>	<ul style="list-style-type: none"> • The governance arrangements for monitoring performance in achieving DHS were reiterated

SUMMARY OF BOARD MEETING
28th January 2009

Subject	Key Issues
	<ul style="list-style-type: none"> Board noted the report and approved the proposed actions for improvement
Rent Increase and Rent Plan	<ul style="list-style-type: none"> Board agreed the proposed increase of RPI of 5% plus ½%, plus £2.17 where applicable for rent convergence purposes, for rental properties Board agreed the proposed increase of RPI of 5% plus ½% for garages Board agreed the proposed increases and decreases for service charges and to the proposal to limit the increase on The Common to RPI plus ½% Board agreed delegated authority to employees to pursue warden’s charges increases in line with the Supporting People agreement Board agreed for a garage strategy to be brought to the first Board meeting in 2010
CRE Position Statement	<ul style="list-style-type: none"> Board noted the excellent progress made in this area and asked that their thanks be passed on to all staff involved Board noted and approved the progress assessment outlined within the report and supporting appendix
Value for Money Strategy	<ul style="list-style-type: none"> The Strategy Action Plan will be monitored by Resources Committee on a quarterly basis Board approved the revised Value for Money Strategy and the associated monitoring arrangements
Strategic Projects Prioritisation	<ul style="list-style-type: none"> Board agreed the proposed headline outline budget sum allocation for each of the agreed investment area for future funding for the life of the new Corporate Plan (January 2009 – December 2012)

**SUMMARY OF BOARD MEETING
28th January 2009**

Subject	Key Issues
	<ul style="list-style-type: none"> • Board agreed the criteria for determining projects for inclusion and consideration for funding • Board agreed the revised terminology as the Neighbourhood Investment Framework (NIF)
Customer Award Incentive presentation	<ul style="list-style-type: none"> • A presentation was made to Board outlining the principles of Customer Award or Incentive Schemes, clarifying what the Trust already does in terms of rewarding customers, and setting out next steps
Risk Management	<ul style="list-style-type: none"> • Board noted the report
Chief Executive Review	<ul style="list-style-type: none"> • It was confirmed that an interim progress report has been provided to the review panel by the Chief Executive, and that a review date is set for March 2009
AVR	<ul style="list-style-type: none"> • Board noted the report
Board Bulletin	<ul style="list-style-type: none"> • There were no questions or comments arising from the Board Bulletin issued on 20th January 2009